



## RENTAL APPLICATION FORM

Date: \_\_\_\_\_  
MM DD YYYY

Rental Property Address: \_\_\_\_\_  
Street Address Suite/Apt City State Zip Code

Move in Date: \_\_\_\_\_ Lease Term: 6 Months \_\_\_\_\_ 12 Months \_\_\_\_\_ 24 Months \_\_\_\_\_  
MM DD YYYY

Applicant Name: \_\_\_\_\_ Maiden Name: \_\_\_\_\_  
First Middle Last

Social Security: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
MM DD YYYY

E-mail: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Work #: \_\_\_\_\_ Home #: \_\_\_\_\_

Current Employer: \_\_\_\_\_ Years worked \_\_\_\_\_  
Employer Name Physical Address

Current Title: \_\_\_\_\_ Current Annual Salary: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Drivers License #: \_\_\_\_\_

Co Applicant Name: \_\_\_\_\_ Maiden Name: \_\_\_\_\_  
First Middle Last

Social Security: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
MM DD YYYY

E-mail: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Work #: \_\_\_\_\_ Home #: \_\_\_\_\_

Current Employer: \_\_\_\_\_ Years worked \_\_\_\_\_  
Employer Name Physical Address

Current Title: \_\_\_\_\_ Current Annual Salary: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Drivers License #: \_\_\_\_\_

Current Address: \_\_\_\_\_  
Street Address Suite/Apt City State Zip Code

How long have you lived there? \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Name of Owner/Agent: \_\_\_\_\_ Contact #: \_\_\_\_\_

Previous Address: \_\_\_\_\_  
Street Address Suite/Apt City State Zip Code

How long have you lived there? \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Name of Owner/Agent: \_\_\_\_\_ Contact #: \_\_\_\_\_



Persons living with the applicant/co applicant: \*Please note: All adults living in the home need to provide information below as well.

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Relationship: \_\_\_\_\_
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Name: \_\_\_\_\_ Age: \_\_\_\_\_ Relationship: \_\_\_\_\_
Name: \_\_\_\_\_ Age: \_\_\_\_\_ Relationship: \_\_\_\_\_

# Pets \_\_\_\_\_ Description: \_\_\_\_\_ Weight: \_\_\_\_\_

EMERGENCY CONTACT:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_
Address: \_\_\_\_\_ Phone: \_\_\_\_\_
Street Address City State Zip Code

AUTHORIZING & RELEASE

I authorize the property owner's agent to verify the above information and obtain a credit report, confirm the employment and well as the references provided.
A non-refundable \$65.00 fee in the form of a Money Order or Cashier's Check (Pay online with Credit Card or PayPal) is required with the application.
A Security Deposit (which is equal to one month's rent) is required within 24 Hours once the application is accepted.
I certify that there are sufficient funds in my account to cover the checks which is being tendered with this application.
This is an equal housing opportunity.

SIGN HERE: \_\_\_\_\_ Date: \_\_\_\_\_
SIGN HERE: \_\_\_\_\_ Date: \_\_\_\_\_

Co-op Agent:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_
Office \_\_\_\_\_ License#: \_\_\_\_\_
Employer Name Physical Address

Please send us this filled Rental Application Form (including the \$65 Fee) by mail or drop box out the office.

Drop Box Location:
11795 Northfall Lane,
Suite #603, Alpharetta,
GA 30009

e-Fax: 678.405.2783
Email: jawaid.arb@gmail.com

Mail:
P.O. Box 52
Alpharetta
GA 30009

You can also pay the Rental Application online at http://arbrental.com/.
We accept most major Credit Cards as well as PayPal.

Please note: Personal Checks are not accepted. For Security Deposit Fee, Rent and Rental Application Fee, please make Cashier's Check or Money Order payable to ARB Realty, LLC.



ADDITIONAL INFORMATION:

1. This application needs to have the information of all adults and children living in the property along with the applicant and co applicant.
2. The rent application process will include credit check, employment verification and validation of references including previous landlords.
3. It may take from 24 to 36 hours for the processing of application depending on the responses from the previous landlords /Apartments or employment.
4. A Security Deposit (which is equal to one month's rent) is required within 24 Hours once the application is accepted. In the event where the security deposit is not paid, other applicants will get precedence. The Security Deposit will be not be refunded if the applicant decides not to proceed with lease for any reason after the application has already been approved by ARB Rental LLC.
5. In some cases, if the credit does not meet the requirements, the applicant may be approved by property owner directly and be required pay first month and last months rent in advance in addition to the security deposit.
6. For tenants with pets, please call to check if pets are accepted in the property. If accepted, a non-refundable pet deposit of \$250 per pet will be requested at the time of lease signing.
7. Renter is required to provide Renters Insurance to cover their personal belongings and liability once the lease is signed.
8. All utilities of the property will be shut off before the lease start date, and it is the responsibility of the tenant to call the utility companies to activate before moving into the property.

If you understand and agree to the above conditions please sign and date below.

SIGN HERE: \_\_\_\_\_ Date: \_\_\_\_\_

SIGN HERE: \_\_\_\_\_ Date: \_\_\_\_\_

